

The Citing Style for Scientific Publications of the Institute of Georgian Literature

1. Periodical editions of the Institute of Literature publish works concerning contemporary issues of literary studies, results of the researches that have not been published yet.

2. The work should be sent by E-mail (English materials - maillit@litinstitututi.ge; Russian materials - litinstmail@gmail.com) and accompanied by:

- Title page, where authors name, surname, academic degree, position and contact coordinates should be indicated.
- Annotation in English Language (1 printed paper accompanied by key words).

3. List of approved bibliography on original language (enclosed to the article).

4. The text should be minimum 5 and maximum 15 printed papers.

5. An article should be formatted in the following way:

- Title of the article (in the middle)
- Key Words
- Main text
- Bibliography on original language
- Annotation
- Margins: top-bottom, left-right 25mm
- Font size: 11, Line spacing-1

6. On the bases of European Standards the Journal has adopted the Citing Style "Style of the Institute of Literature".

Requirements:

A) Citation is isolated from the main text by Quotation marks, (" ") at the end of citation, in brackets is written the index, indicating the name of the author of the citation, publication year, then colon and page number. For example: (Jennet 1998:37).

B) In case of citing the stanza (not line) of the verse, the citation is isolated from the text and the font size is reduced (the text font size is -11, the citation font size is -10)

C) These requirements do not apply to the headings "Reviews" and "New Books", where the font size is: • Main Text –10• Notes- 9

7. Bibliography list should be ordered according to the index, in alphabetical order.

See the Appendix.

8. Wide explanations of the author of the article is numbered and placed at the end of the work. Small notes are indicated with asterisk and explanation is made at the end of the page.

9. The author is responsible for the literary style and orthography of the work.

10. After evaluating submitted articles the board of editors will contact authors for further directions.

11. The article is returned to the author during a certain period (maximum 3 days) for proof-reading. If the author breaks dead line the board of editors preserve the right to ban its publication or p citirebis,

Appendix

Sample for Citing Style and Bibliography

Type of Data	Bibliography Form Based on Index
Book, one author	Weiss 1962: Weiss, Daniel A. <i>Oedipus in Nottingham: D.H. Lawrence</i> . Seattle: University of Washington Press, 1962.
Book, two or more authors	Houghton ... 1959: Houghton, Walter E., and G. Robert Strange. <i>Victorian Poetry and Poetics</i> . Cambridge: Harvard University Press, 1959.
Article in a monthly magazine or other periodicals	Sommer 1988: Sommer, Robert. <i>The Personality of Vegetables: Botanical Metaphors for Human Characteristics</i> . <i>Journal of Personality</i> 56, no. 4 (December) 1988.
Book, no author given	<i>Of Life ...</i> 1976: <i>New Life Options: The Working Women's Resource Book</i> .

	New York: McGraw-Hill, 1976.
Institution, association etc. as an "author"	Of America ... 1995: American Library Association. <i>ALA Handbook of Organization and 1995/1996 Membership Directory</i> . Chicago: American Library Association, 1995.
Editor or Compiler as an "author"	Henderson 1950: Henderson, J.N.D. (editor). <i>The World's Religions</i> . London: Inter-Varsity Fellowship, 1950.
Electronic document From the Internet	Mitchell 1995: Mitchell, William J. <i>City of Bits: Space, Place, and the Infobahn</i> [book on- line]. Cambridge, MA: MIT Press, 1995, accessed 29 September 1995; available from http://www-mitpress.mit.edu:80/City_of_Bits/Pulling_Glass/index.html ; Internet.
Encyclopedia, Dictionary	Webster 1961: <i>Webster's New Collegiate Dictionary</i> . Springfield: MA: G. & C. Merriam, 1961.
Interview (unpublished) autor's manuscript	Morganis 1996: Morganis, Nancy D. <i>Interview by author</i> , 16 July 1996, Fall River, MA. Tape recording.
Newspaper Article	New York Times 1990: "Profile of Marriott Corp." <i>New York Times</i> , 21 January 1990, sec. III, p. 5.
Article in weekly magazine (or of a general interest)	Knight 1990: Knight R. <i>Poland's Feud in the Family</i> . U.S. News and World Report, 10-17 September, 1990.
Thesis or dissertation	Phillips 1962: Phillips, O. <i>The Influence of Ovid on Lucan's Bellum Civile</i> . Ph.D. diss., University of Chicago, 1962.

*Several works published in one and the same year (with one author or several co-authors) or one and the same works (with continuations) are indicated in several numbers in an alphabetical order. i.e. (Abashidze 1987a:21), (Abashidze 1987b: 87).